

# PRESTASHOP Module

## DROPSHIPPING – AUTOMATIC EMAILS TO CARRIERS-SUPPLIERS



# INSTALLATION AND CONFIGURATION GUIDE

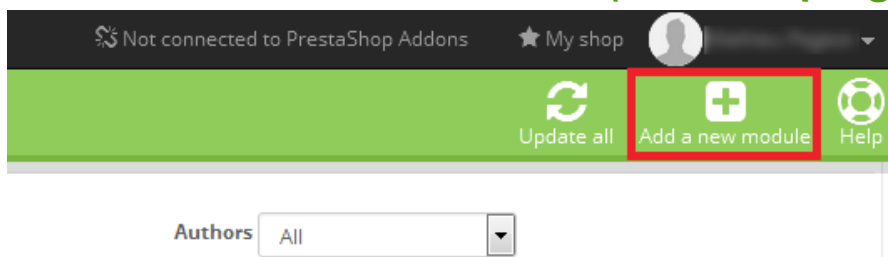
# CONTENTS

<b><u>I) Installation.....</u></b>	<b><u>3</u></b>
<b><u>II) Configuration of the order status.....</u></b>	<b><u>4</u></b>
<b>→ Sending emails automatically</b>	
<b><u>III) Configuration of suppliers.....</u></b>	<b><u>5</u></b>
<b><u>IV) Configuration of carriers.....</u></b>	<b><u>6</u></b>
<b><u>V) Assign suppliers to carriers.....</u></b>	<b><u>7</u></b>
<b><u>VI) Configuration of the email templates.....</u></b>	<b><u>8</u></b>
<b><u>VII) Attach documents to the emails.....</u></b>	<b><u>11</u></b>
<b><u>VIII) Send copies of the emails.....</u></b>	<b><u>12</u></b>
<b><u>IX) FAQ – Common errors.....</u></b>	<b><u>13</u></b>
<b><u>X) Your opinion.....</u></b>	<b><u>15</u></b>
<b><u>XI) Contact us.....</u></b>	<b><u>16</u></b>
<b><u>XII) Our other modules.....</u></b>	<b><u>17</u></b>

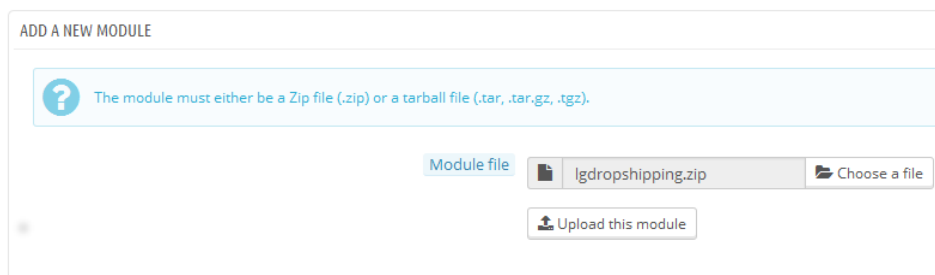
# INSTALLATION

1. Go to the menu *Modules* → *Modules of your PrestaShop*

2. Click on *Add a new module* (on the top right corner)



3. Click on *Choose a file*

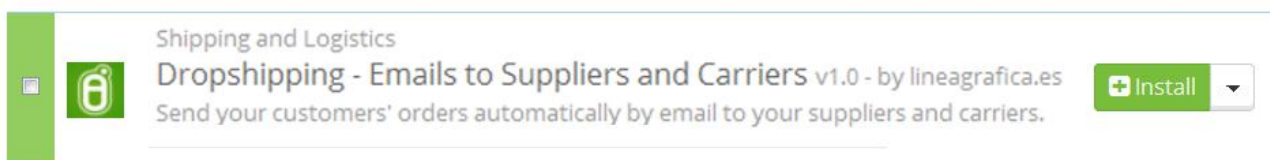


4. Select the *Igdropshipping.zip* file

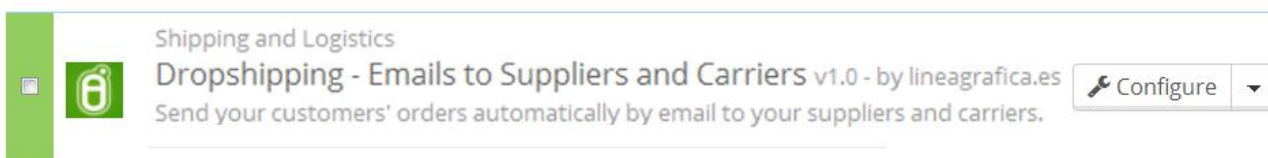
5. Click on *Upload this module*

6. Find the *Dropshipping - Emails to Suppliers and Carriers*

7. Click on *Install*



8. Click on *Configure*



# CONFIGURATION OF THE ORDER STATUS

Choose at which order status the emails intended for suppliers and carriers will be sent

CONFIGURATION OF THE ORDER STATUS FOR WHICH DROPSHIPPING EMAILS ARE SENT

Send supplier emails when the order status changes to:

Preparation in progress

Send carrier emails when the order status changes to:

Shipped

Save

When the order status changes and is the same as above, the module will automatically send the emails to the corresponding suppliers and carriers.

On the example above, the emails will be sent to suppliers when changing your order status to *Preparation in progress*. And the emails will be sent to carriers when changing your order status to *Shipped*.



**IMPORTANT: the emails will be automatically sent when changing the status of your orders**

To change the status of an order, just go to the menu “Orders” → “Orders”

ORDER ZZLFRQGBE #18

STATUS 2

DOCUMENTS 1

Payment accepted 2015-01-16 19:56:20


Awaiting bank wire payment 2014-11-21 20:32:14

Preparation in progress

UPDATE STATUS

# CONFIGURATION OF SUPPLIERS

**Assign a name and an email address to each one of your suppliers**

**CONFIGURATION OF SUPPLIERS** 

ID	Supplier	Variable {SUPPLIER_NAME}:	Email of the supplier:
1	Fashion Supplier	<input type="text" value="Fashion company"/>	<input type="text" value="email@fashion.com"/>
2	Tendance Supplier	<input type="text" value="John Doe"/>	<input type="text" value="email@tendance.com"/>

## List of suppliers

The module automatically displays the list of suppliers that exist on your store. To update this list, go to the menu “Catalog” → “Suppliers”.

## Variable {SUPPLIER\_NAME}


Assign a name to each supplier, it will be re-used inside the email body via the {SUPPLIER\_NAME} variable.

## Non-dropshipping suppliers

For the suppliers whose products you have in stock and for which you don't need to send a dropshipping email, you can just leave blank the corresponding field.

# CONFIGURATION OF CARRIERS

Assign a name and an email address to each one of your carriers to pick up the packages

CONFIGURATION OF CARRIERS 

ID	Carrier	Variable {CARRIER_NAME}:	Email of the carrier:
1	International Mail	<input type="text" value="John Doe"/>	<input type="text" value="email@international.es"/>
2	UPS	<input type="text" value="UPS company"/>	<input type="text" value="email@ups.es"/>

Save



If you only want to send orders to suppliers without managing the package pick-up, just leave blank the carrier fields.

## List of carriers

The module automatically displays the list of suppliers that exist on your store. To update this list, go to the menu “Shipping” → “Carriers”.

## Variable {CARRIER\_NAME}

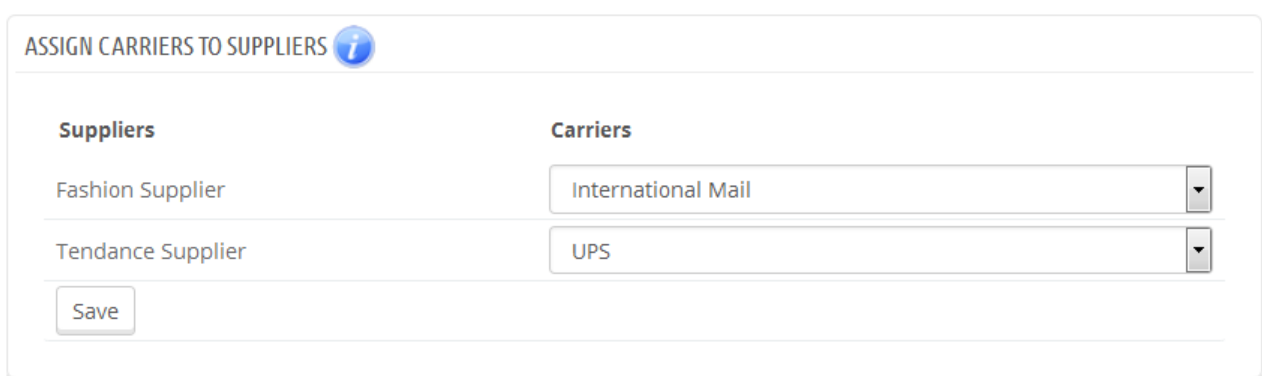
Assign a name to each carrier it will be re-used inside the email body via the {CARRIER\_NAME} variable.

## Non-dropshipping carriers

For the carriers that don't pick up packages or if you only want to send orders to suppliers, just leave blank the fields of the corresponding carrier(s).

# ASSIGN CARRIERS TO SUPPLIERS

**It allows you to assign a carrier to each supplier in order to send the orders to the right carriers.**



Suppliers	Carriers
Fashion Supplier	International Mail
Tendence Supplier	UPS

Save

The module will automatically displays the list of suppliers and carriers that exist on your store. To update this list, go respectively to the menu “Catalog” → “Suppliers” and “Shipping” → “Carriers”.

If one of your orders contains for example:

- products that belong to the Fashion supplier
- products that belong to the Tendence supplier

And that:

- the Fashion products are assigned to the International Mail carrier
- the Tendence products are assigned to the UPS carrier

Please note that the module will send:

- an email only for the Fashion products to the International Mail carrier
- an email only for Tendence products to the UPS carrier

# CONFIGURATION OF THE EMAIL TEMPLATES

Write into the left field the content of the emails that will receive suppliers. You can customize the message as you like.

## Template for the supplier email

Dear {SUPPLIER\_NAME},

Please complete the order #{ORDER\_REF} by {CUSTOMER\_NAME} that contains the following items: {PRODUCTS}

The package will be sent with the delivery method {CARRIER\_NAME} to the following address: {DELIVERY\_ADDRESS}

Best regards,

Write into the right field the content of the emails that will receive carriers. You can customize the message as you like.

## Template for the carrier email

Dear {CARRIER\_NAME},

Please pick up the order #{ORDER\_REF} in the company {SUPPLIER\_NAME} located at the following address: {SUPPLIER\_ADDRESS}

The package is for {CUSTOMER\_NAME} and contains the following products: {PRODUCTS}

Please send the package to the following address: {DELIVERY\_ADDRESS}

Best regards,



## You can use the variables below for both emails :

<b>{CARRIER_NAME}</b>	Carrier contact name
<b>{CUSTOMER_ADDRESS}</b>	Delivery address (name, street, zip code, city, region, country)
<b>{CUSTOMER_EMAIL}</b>	Customer email address
<b>{CUSTOMER_NAME}</b>	Customer name
<b>{CUSTOMER_PHONE}</b>	Customer phone number(s)
<b>{ORDER_DATE}</b>	Order date
<b>{ORDER_ID}</b>	Order ID
<b>{ORDER_INFO}</b>	Note written by the customer during the order process
<b>{ORDER_REF}</b>	Order reference
<b>{PRODUCTS}</b>	Products (quantity, name, attributes, reference, link)
<b>{SUPPLIER_ADDRESS}</b>	Supplier address (name, street, zip code, city, region, country)
<b>{SUPPLIER_NAME}</b>	Supplier contact name
<b>{SUPPLIER_PHONE}</b>	Supplier phone number(s)



**It's important to keep the { and } signs around the variables for them to work**

The variables {...} will be automatically substituted by the data of the corresponding order.

You can put the variables where you want inside both texts. You don't need to use all variables in each type of email, only those that you need.

## Here is an example of how the email will look like:



Dear Fashion Supplier,

Please complete the order #QDVUKFMWU by John DOE that contains the following items:

1x [Short Summer Dress - Color : Yellow, Size : M](#) (ref: fsh03)

2x [Long Summer Dress - Color : Blue, Size : S](#) (ref: fsh02)

1x [Long Summer Dress - Color : Black, Size : M](#) (ref: fsh02)

The package will be sent with the delivery method UPS to the following address:

John DOE  
100 rue des Champs Elysées  
75000  
Paris  
Île-de-France  
France

Best regards,

## Change the email subject

To change the title of the emails sent to suppliers and carriers:

**PrestaShop 1.6 :** you just need to click on “Translate” on top of the page



**PrestaShop 1.5 :** you just need to click on “Manage translations” on top of the page




Then find the **lgdropshipping** module and modify the two following fields:

Dropshipping Notification - Preparation in Progress	=	Dropshipping Notification - Preparation in Progress
Dropshipping Notification - Package Pick-Up	=	Dropshipping Notification - Package Pick-Up

# ATTACH DOCUMENTS TO THE EMAILS

For each type of emails (carriers or suppliers), choose the document you want to attach to the emails

**ATTACH DOCUMENTS TO THE EMAILS** 

Document for the suppliers	Document for the carriers
<input checked="" type="radio"/> None	<input type="radio"/> None
<input type="radio"/> Delivery slip	<input checked="" type="radio"/> Delivery slip
<input type="radio"/> Invoice	<input type="radio"/> Invoice

Guardar


The invoices and delivery slips are automatically generated by PrestaShop, they are the ones available on your “Orders” page.

If you have an order with several suppliers, all the products of the different suppliers will appear in the same invoice and delivery slip (1 invoice and 1 delivery slip for each order).

# SEND COPIES OF THE EMAILS

**You can choose to receive a copy of every email in order to be sure that the emails have been correctly sent.**


For that, you just need to add your email address in the field “Your email address” at the bottom of the page.

EMAIL ADDRESS TO RECEIVE COPIES OF THE EMAILS 


**Your email address:**

You will receive copies of the emails sent to carriers AND suppliers.

If you don't receive emails, please check the email configuration of your store by going to “Advanced parameters” → “Email” → “Test your email configuration” → “Send a test email to” at the bottom of the page.

 TEST YOUR EMAIL CONFIGURATION

Send a test email to


Send an email test

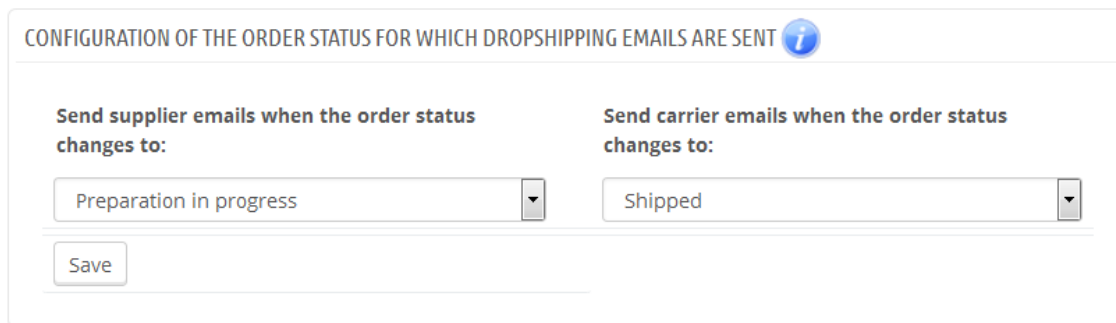
**If you don't receive the test email, please get in touch with your hosting.**


# FAQ – COMMON ERRORS

## You don't receive the dropshipping emails ?

### 1. Make sure that you use the module correctly

#### 1.1. You have to set the status inside the module and click on “Save”



CONFIGURATION OF THE ORDER STATUS FOR WHICH DROPSHIPPING EMAILS ARE SENT 

Send supplier emails when the order status changes to:

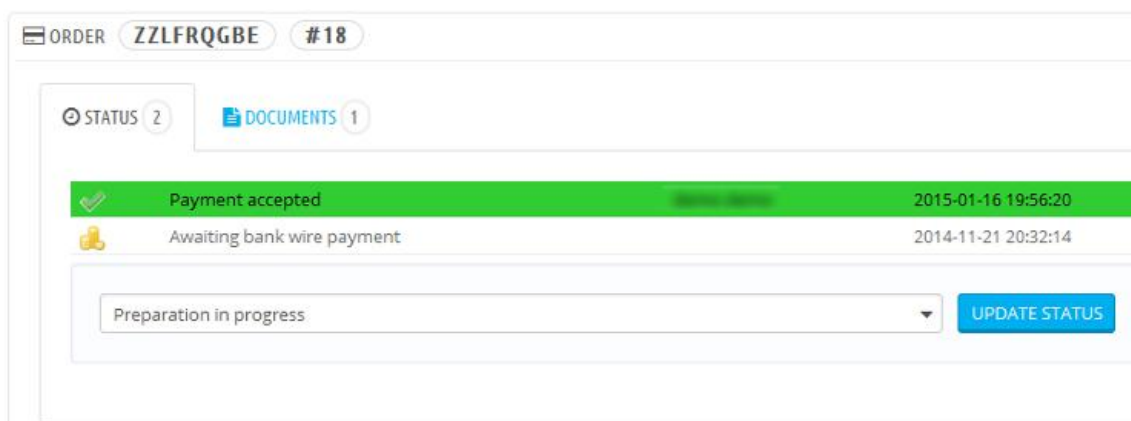
Preparation in progress ▼

Send carrier emails when the order status changes to:

Shipped ▼



Save

#### 1.2. Then go to the menu “Orders” → “Orders”, edit an order and add the same status you set in the module



ORDER ZZLFRQGBE #18

STATUS 2 DOCUMENTS 1


	Payment accepted	2015-01-16 19:56:20
	Awaiting bank wire payment	2014-11-21 20:32:14

Preparation in progress ▼ UPDATE STATUS


### 2. Check your email configuration

#### 2.1. Go to the menu “Advanced parameters” → “Email”

## 2.2. Test your email configuration

 TEST YOUR EMAIL CONFIGURATION

Send a test email to

 Send an email test

## 2.3. If you don't receive the test email, please check your email configuration

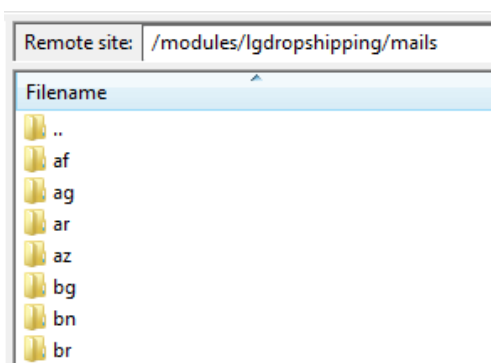
## 3. Make sure that an email template exists for your language

### 3.1. Go to the menu “Localization” → “Languages”

### 3.2. Find the ISO code of the language currently used on your back-office

LANGUAGES 4							
	ID ▲▼	Flag	Name ▲▼	ISO code ▲▼	Language code ▲▼	Date format ▲▼	Date format (full) ▲▼
	--		--				
<input type="checkbox"/>	1		Spanish	es	es-es	d/m/Y	d/m/Y H:i:s
<input type="checkbox"/>	4		French	fr	fr-fr	d-m-y	d/m/Y H:i:s
<input type="checkbox"/>	5		English	en	en-us	Y-m-d	Y-m-d H:i:s
<input type="checkbox"/>	6		Italiano	it	it-it	d-m-Y	d-m-Y H:i:s

### 3.3. Go to your FTP, enter the folders “modules” → “lgdropshipping” → “emails” (/modules/lgdropshipping/emails/) and make sure that a folder exists for your ISO code



### 3.4. If the folder of your language doesn't exist, please copy one of them and rename it with your current ISO code

# YOUR OPINION

Please take the time to rate our module after buying it. This is quick, constructive for other PrestaShop users and it helps us develop our activity.

<http://addons.prestashop.com/en/ratings.php>

If you have a problem with our module, please get in touch with us before leaving a feedback, our technical support will do all its best to solve your problem.

Quality of the module	<input type="radio"/> ★ ★ ★ ★ ★
Quality of the documentation	<input type="radio"/> ★ ★ ★ ★ ★
Ease of installation	<input type="radio"/> ★ ★ ★ ★ ★
Comment and improvement :	
<div></div>	
<div>Apply</div>	


# CONTACT US

A problem? A question? We are here to help you,  
Please use PrestaShop form to get in touch with us.  
[https://addons.prestashop.com/en/write-to-developper?id\\_product=17943](https://addons.prestashop.com/en/write-to-developper?id_product=17943)

If you have issues with the module, please provide us with:

- an access to your back-office (url, email password) with sufficient permissions to configure the module
- an access to your FTP (server, username and password)

## Contact a community member

Email *	Your PrestaShop version	Attachment
email@domain.com	Choose a version	
Topic *		Module
		Dropshipping – Automatic Emails to St
Your message *		
<div></div>		
<div>PrestaShop SA may read the content of your message</div> <div>SEND</div>		



# OUR OTHER MODULES



**COOKIES**



**REDIRECTS**



**SITEMAPS**



**SORT PRODUCTS**



**FREE SHIPPING**



**EASY DESIGN**



**DROPSHIPPING**



**VERIFIED REVIEWS**



**CREDIT NOTES**



**MOVE PRODUCTS**



**TOTAL EKOMI**



**REGENERATOR**



**ACCESS ORDERS**



**MOVING TEXT**



**BANNER ADS**



**QUESTIONS FAQ**

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